



55TH ANNUAL GENERAL MEETING

STEP-BY-STEP GUIDE

ON


E-VOTING PORTAL NOMINATION



FIRST STEP: PORTAL LOGIN AND PASSWORD RESET

1. Make sure you have your valid membership ID, email address registered on the membership portal, or phone number handy.
2. Log in to <https://evoting.cipmnigeria.org>
3. Enter your Membership ID: 2/2345009464.
4. Click on **"Forget Password"** to reset your password.
5. A reset password link will be sent to your email. Follow the steps provided in the email to reset your password.
6. Verify by checking the captcha: **"I'm not a robot."**
7. Click on the **"Sign-in"** button to proceed.

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Welcome Back!


Email / Membership ID / Phone Number
Eg 123456789

Password

Remember me [Forgot Password?](#)

I'm not a robot 

[Sign In](#)



[Need Help from ICT?](#)

CIPM Voting
Every vote counts
12,4789



8. Type **Your Desired Password**.
9. Confirm **New Password**
10. Click the **Reset Password** button!

Note: Password must be more than 8 characters. Must contain uppercase & lowercase.

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Reset Password

New Password

Confirm Password

ⓘ Password must be more than 8 characters. Must contain uppercase & lowercase.

[Reset Password](#)

[Need Help from ICT?](#)

11. Enter your **Membership ID: e.g. 4/39876521**
12. Type the **New Password**.
13. Check the catcher: **I'm not a robot**.
14. Click **the sign-in** button.




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Welcome Back!

Email / Membership ID / Phone Number
Eg 123456789

Password

Remember me [Forgot Password?](#)

I'm not a robot 

[Privacy](#) [Terms](#)

Sign In

Need Help from ICT?

15. Please confirm your profile details including your **Email and Phone number**.
16. Click to review the **Electoral guidelines and Privacy policy**.
17. Agree to the Privacy and Electoral guidelines to proceed.
18. Click "Confirm" to proceed.

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Confirm Your Current Profile Details

A token will be sent to the details displayed below

Email Address
kenngzie@yahoo.com

Phone Number
08055261004

I confirm that token will be sent to my phone number and email address

I agree to the Privacy Policy / Electoral Rule

Decline **Confirm**

Need Help from ICT?



NOW, LET'S PROCEED TO THE NOMINATION PROCESS: HOW TO NOMINATE.

1. Click on **Nomination**
2. Type in the **MembershipID** or **Name** of your desired candidate to nominate.
3. Select **His/her name** from the drop-down list.
4. Select **Election Name**
5. Select **Electoral Position**
6. Click **Nominate**

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CIPM

Home

Nomination

Voting

Election Results

Information Center

Home

21st April, 2024

Welcome!!!
Here, every vote counts.

Steps to vote

- ✓ Nominate your desired candidate(s)
- ✓ Get token from your email or phone number
- ✓ Vote for selected nominees within election time

VOTE



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Nomination

21st April, 2024

Nominate a Member

Search Member

Election Name
Select election name ▼

Electoral Position
Select electoral position ▼



NOMINATION ACCEPTANCE OR REJECTION GUIDE

If you have been nominated, here is how to accept your nomination. (Please note that upon nomination, you will receive an email notifying you of your nomination).

Please follow the process below to either accept or reject your nomination.

1. Visit the e-voting portal at <https://evoting.cipmnigeria.org/>.
2. Log in with your credentials (membership number/email and password).
3. Click on '**Nomination**' from the dashboard menu list provided.
4. Once on the nomination page, you'll receive a nomination request notification. Click on '**view details**'.
5. On the nomination details page, click on '**accept**'. Please ensure you have met all eligibility requirements listed on this page before proceeding.
6. If all eligibility requirements are met, upon clicking '**accept**', you will be directed to the nomination acceptance form.
7. Complete the nomination acceptance form. Please note that in the input field for YouTube link, provide the URL of your video manifesto. (Note: Your video manifesto must be uploaded on the YouTube platform).
8. Click on '**download**' to save a copy of your completed form to your local PC.
9. Finally, click on '**submit**'.
10. If eligibility requirements are not met, upon clicking '**accept**', a '**not eligible to accept nomination**' notification will appear.
 - a) Subscription Fee: Proceed to the membership portal to complete subscription fee payment.
 - b) HRPL License Renewal: Proceed to the membership portal to complete your license upgrade.



- c) Chairman Endorsement: On the request endorsement page, Select your branch from the '**branch**' dropdown menu list provided. The '**branch chairman**' field will be auto-populated with the name of your branch chairman.
- d) Click on '**request**'. Upon fulfillment of all eligibility requirements, proceed from step 6 above.