STEPS FOR NOMINATION 56TH AGM AND ELECTIONS

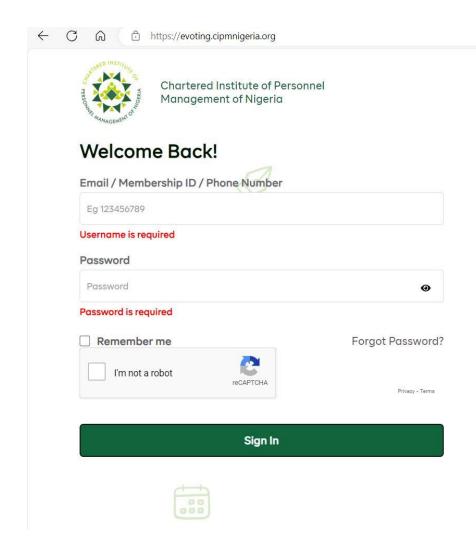
April 3, 2025.

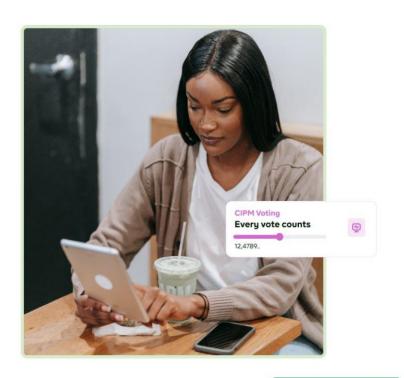






- 1. Make sure you have your valid membership ID, email address registered on the membership portal, or phone number handy.
- 2.Log in to https://evoting.cipmnigeria.org
- 3.Enter your Membership ID: **2/2345009464**.
- 4. Type the default password: *******
- 5. Click on "Forget Password" to reset your password.
- 6.A reset password link will be sent to your email. Follow the steps provided in the email to reset your password.
- 7. Verify by checking the captcha: "I'm not a robot."
- 8. Click on the "Sign-in" button to proceed.





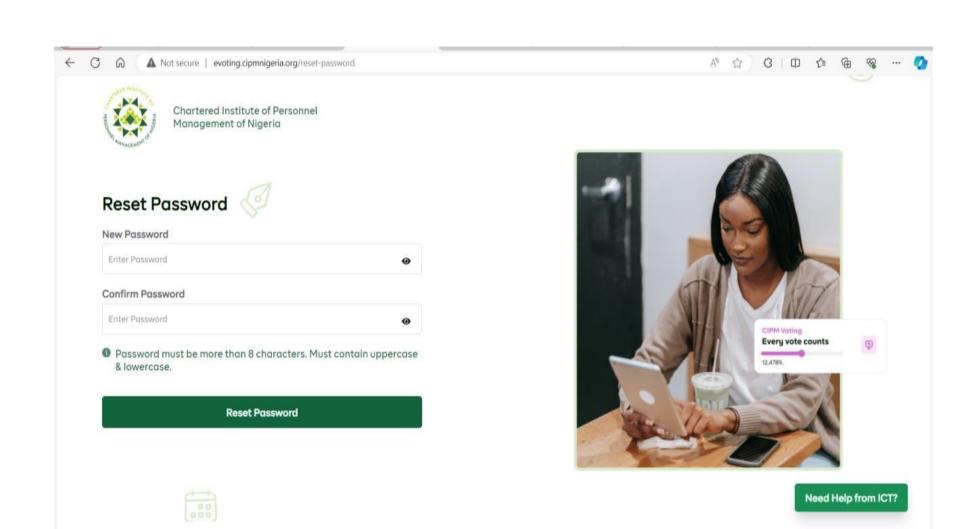
Need Help from ICT?

- 8. Type **Your Desired Password**.
- 9.Confirm New Password
- 10. Click the **Reset Password** button!



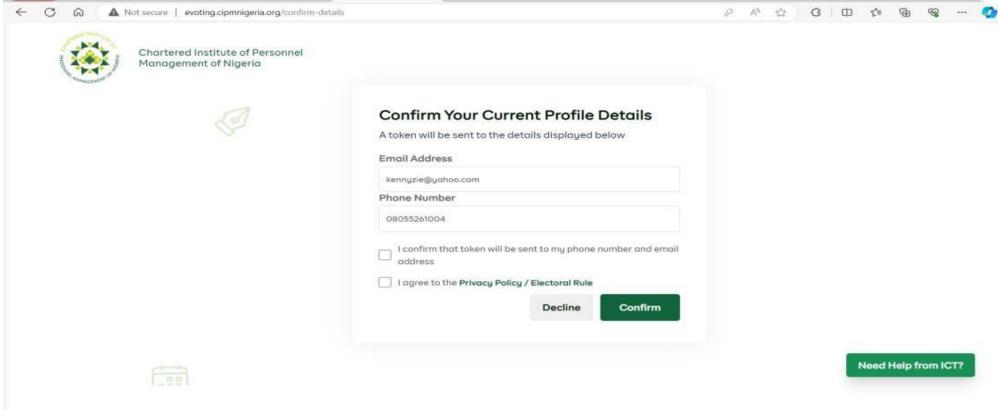
Note: Password must be more than 8 characters. Must contain uppercase & lowercase.

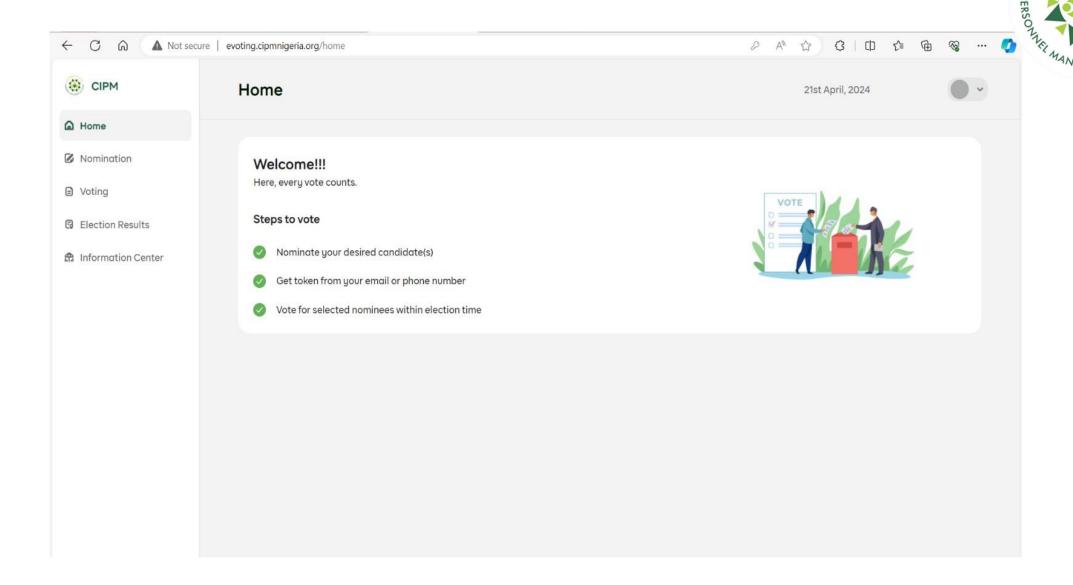
- 11. Enter your Membership ID: e.g. **4/39876521**
- 12. Type the New Password.
- 13. Check the catcher: I'm not a robot.
- 14. Click the **sign-in** button.
- 15. Please confirm your profile details including your Email and Phone number.
- 16. Click to review the Electoral guidelines and Privacy policy.
- 17. Agree to the Privacy and Electoral guidelines to proceed.
- 18. Click "Confirm" to proceed.



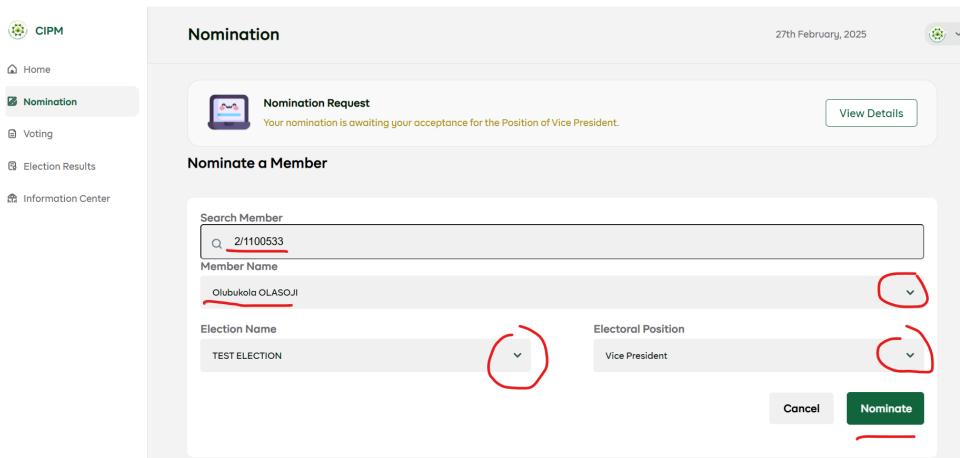




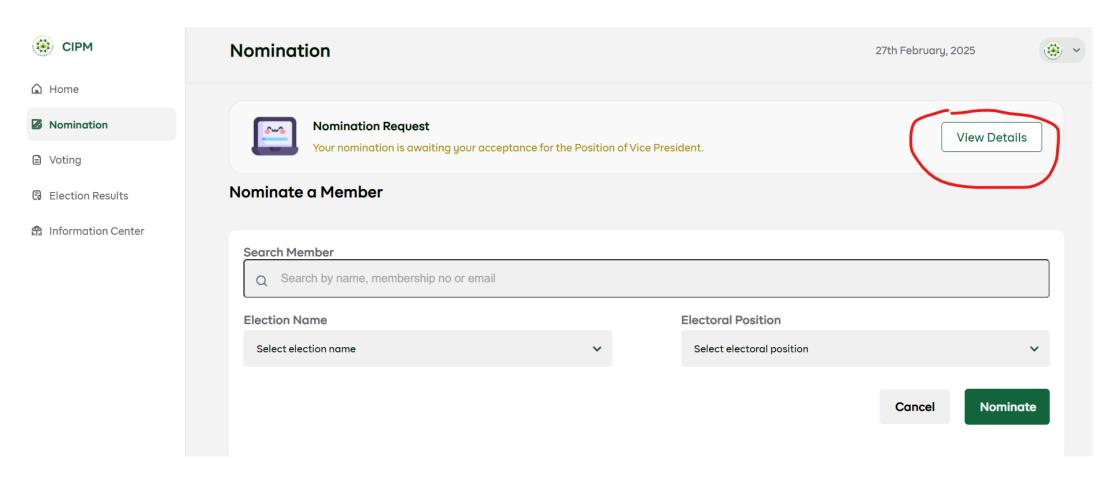














How to Nominate for the Election

- Login to the e-voting portal http://evoting.cipmnigeria.org/
- 2. Enter your login credentials:

Username: 2/1234566

Password: *******

- 3. Confirm Your Current Profile Details (A token will be sent to the details displayed)
- 4. I agree to the <u>Privacy Policy / Electoral Rule</u>
- 5. Click on Nominate
- 6. Enter the membership ID or name of the preferred candidate
- 7. Select the name of the nominee from the drop-down list
- 8. Select the Election Name
- Select the Electoral Position
- 10. Click the Nominate button



How to Accept Nomination

- Click on View Nomination
- 2. Select your branch for Branch Chairman Endorsement
- 3. Click Request Chairman Endorsement

Follow-up with your Branch Chairman to either Approve/Reject the endorsement. After endorsement

- Login back into your e-vote portal
- 2. Click on View Nomination
- 3. Click on the **Accept** or **Reject** Nomination Button
- 4. Once Accepted, update your profile details and upload your manifesto
- 5. Download copy of your manifesto
- 6. Click **Submit**



Contact Us

For support and various forms of assistance, you may reach our customer service teams via the following channels:

Telephone

a. Helpdesk- 07001237555

Email:

- a. Technical issues: ict@cipmnigeria.org
- **b.** Membership dues and payment: subscriptions@cipmnigeria.org
- c. General inquiries on AGM and Elections: election@cipmnigeria.org

Please call or send a WhatsApp message to **+2349065609134** and **+2348066413154** for immediate resolution of complaints during the period of voting when unable to get a response from the Institute's first respondent.