



SEPTEMBER 2026 PROFESSIONAL EXAMINATIONS DIET TIMETABLE

FOUNDATION

	09:00 am – 10:00 am	10:00 am – 11:00 am	11:00 am – 12noon
Friday, 18TH, SEPTEMBER	PRINCIPLES OF MANAGEMENT AND BUSINESS DEVELOPMENT – FD/001	INTRODUCTION TO FINANCIAL AND MANAGEMENT ACCOUNTING – FD/002	FUNDAMENTALS OF PSYCHOLOGY, SOCIOLOGY AND POLITICS - FD/003
Saturday, 19TH, SEPTEMBER	INTRODUCTION TO HUMAN RESOURCE MGT– FD/004	ELEMENTS OF NIGERIA’S BUSINESS LAW AND LEGAL SYSTEM – FD/005	DIGITAL AND MANAGEMENT INFORMATION SYSTEM – FD/006

INTERMEDIATE I

	09:00 am – 10:00 am	10:00 am – 11:00 am	11:00 am – 12noon
Friday, 18TH, SEPTEMBER	BUSINESS ADMINISTRATION AND PRACTICES – INT1/001	FUNDAMENTALS OF ECONOMICS - INT1/002	RESIT (1 REFERENCE)
Saturday, 19TH, SEPTEMBER	FINANCE FOR HUMAN RESOURCE MANAGERS – INT1/003	BUSINESS STATISTICS & SOCIAL RESEARCH METHODS – INT1/004	COMMUNICATION PROCESS, MANAGEMENT AND DEVELOPMENT – INT 1/005

INTERMEDIATE II

	09:00 am – 10:00 am	10:00 am – 11:00 am	11:00 am – 12noon
Friday, 18TH, SEPTEMBER	LEARNING AND DEVELOPMENT – INT2/001	PUBLIC ADMINISTRATION AND LEADERSHIP – INT2/002	RESIT (1 REFERENCE)
Saturday, 19TH, SEPTEMBER	WORKFORCE PLANNING AND STRATEGIES – INT2/003	COMPARATIVE HR MANAGEMENT – INT2/004	



SEPTEMBER 2026 PROFESSIONAL EXAMINATIONS DIET TIMETABLE

PROFESSIONAL EXAMINATION I

	09:00 am – 10:00 am	10:00 am – 11:00 am	11:00 am – 12noon
Friday, 18TH, SEPTEMBER	HR METRICS AND ANALYTICS – PE1/001	ORGANISATIONAL BEHAVIOUR AND PERFORMANCE – PE1/002	RESIT (1 REFERENCE)
Saturday, 19TH, SEPTEMBER	INSURANCE, PENSION & RISK MANAGEMENT – PE1/003	ADVANCED HUMAN RESOURCE MANAGEMENT I – PE1/004	PRESENTATION SKILLS – PE1/005

PROFESSIONAL EXAMINATION II

	09:00 am – 10:00 am	10:00 am – 11:00 am	11:00 am – 12noon
Friday, 18TH, SEPTEMBER	NIGERIAN LABOUR LAW – PE2/001	EMPLOYMENT RELATIONS – PE2/002	RESIT (1 REFERENCE)
Saturday, 19TH, SEPTEMBER	ADVANCED HUMAN RESOURCE MANAGEMENT II – PE2/003	LABOUR MARKET ANALYSIS – PE2/004	

EXAMINATION INSTRUCTIONS

1. The test will be administered via the Internet and requires a good/reliable Internet connection and a Windows 10 or MAC computer with a functional Webcam.
2. **Examination fees, once paid, are non-refundable and non-transferable.**
3. Make sure the information loaded by the system, e.g. exam category and resit subject (if any), is correct before proceeding to payment.
4. Annual dues must be up to date before you can proceed with exam registration.
5. **Download your examination photocard immediately after paying all required fees (exam fee, exemption fee (if applicable), resit fee (if applicable)), which contains the exam timetable. Convert it to JPEG/PNG and save it to the laptop you will use for the online exam. Your registration is not complete until you have downloaded or accessed your exam photocard.**
6. **Attendance at Exam Sensitisation Webinars is required for all registered candidates.**
7. Examination applications submitted cannot be edited or modified.
8. Candidates will only be allowed to sit for the course(s) registered for.



SEPTEMBER 2026 PROFESSIONAL EXAMINATIONS DIET TIMETABLE

9. Deferment of any examination will not be granted except on medical grounds, supported by a medical certificate/report and a letter from the candidate's manager or Head of Department (In the case of a conflicting schedule).
10. **Deferment attracts 25% of your examination fee as an administrative charge, upon approval.**
11. Ensure your computer's internet and battery are in good condition before starting the test.
12. Ensure no materials or books/persons are seen around you; phones, other gadgets/smart devices or anything that gives off as malpractice or misconduct is found within a 360-degree scanning of your environment.
13. Please perform all guided pre-test activities. Ensure there is enough light in the room and **the 360 environmental scanning is properly done.**
14. Ensure your environment is quiet; kindly put all devices away, including calculators. Where a calculator is required, use the one provided on the exam browser.
15. This test is automatically monitored by artificial intelligence (AI); hence, any violation will be recorded against you.
16. A **unique Exam Username and Password** are required to access the test and **will be sent to your email address before the exam date.**
17. Before the exam date, please download the exam browser and test the compatibility of your laptop: pages.talview.com/securebrowser/
18. Click on sb://dragnet.ng/practice_test/ with an updated Chrome or Firefox browser to access the test platform for practice only.
19. Upon logging in, read the instructions and click on the link specified on the testing platform to launch your assessment. Please note that once launched, access will be restricted to all other applications on your computer system.
20. All applications on your computer must be closed while working on the test browser. Any application opened during the test will be auto-recorded. such as Skype, MS Teams, Zoom, etc
21. Once your test has commenced, a timer will be located at the top-right corner of the screen, which will indicate the total time left to complete the test.
22. **DO NOT** at any time leave or move your face away from your computer.
23. At the bottom right, a preview of your video feed will appear. **Always ensure your face is properly aligned with the camera.**
24. There will be question numbers at the bottom of your screen, which will change colour as you progress through the test. A red-coloured number indicates a question which has not been answered, while green indicates a question which has been answered.
25. There is a network indicator at the bottom right of your screen, which will show you if your computer is online or offline during the test. Please do well to check it intermittently. Also, if your computer has gone offline, a pop-up notification will display informing you.
26. At the end of your test, the display on the screen will read "Test Submitted Successfully" **"Error in submission" notification at the end of the test is a result of a poor internet connection. Do not close** the test window. Try to submit again while ensuring that your network is stable. Also, ensure all uploads at the end get to 100%.



SEPTEMBER 2026 PROFESSIONAL EXAMINATIONS DIET TIMETABLE

27. Please ensure you are using a stable internet connection **throughout** the test. In the event of an internet disruption during the test, **do not close** the test window as this will prematurely end the test without submission of your activity, and you may be unable to log in again. Instead, check your internet source and try to ensure that it is stable.
28. Contact CIPM for any clarification on your result or information on your examination application.

Note: By proceeding with payment, you agree to the above terms and conditions of the Institute's Online Examination.